

# Assessment Team Schedule

Thursday, _____			
10 am	Assessment Team tours the facilities		
11 am	Assessment Team meet with Pastor		
Lunch	If possible the Team has lunch with Pastor & Spouse		
2:00 pm	Interview	Interview	Interview
2:45 pm	Interview	Interview	Interview
3:30 pm	Interview	Interview	Interview
4:15 pm	Interview	Interview	Interview
5-7 pm	Assessment Team - Dinner		
7 pm	Assessment Team meet with the Board – If needed you may choose to move the Friday Focus Group here and have the board meet on Friday		
8 pm	Interview if needed	Interview if needed	Interview if needed

Regarding the Interviews, they can be individuals or couples. The Interviews are set for 30 minutes with a short break to follow. They are structured for the convenience of those being interviewed. Our team of three allows for flexibility.

- **You do not need to fill every slot.**
- **Individuals need only attend one interview.**
- **If they do an individual interview they should not attend the Focus Group**

Friday, _____			
9 am	Interview	Interview	Interview
9:45 am	Interview	Interview	Interview
10:30 am	Interview	Interview	Interview
11:15 am	Interview	Interview	Interview
Lunch	Team has lunch		
2:00 pm	Interview	Interview	Interview
2:45 pm	Interview	Interview	Interview
3:30 pm	Interview	Interview	Interview
4:15 pm	Interview	Interview	Interview
5-7 pm	Assessment Team - Dinner		
7 pm	Focus Group – open to anyone. If the group is large we may split into two groups		
8 pm	Interview or additional focus group if needed		Interview if needed

Saturday, _____	
9am - 3 pm	Church Training Time – This is open to anyone that would want to attend but is designed for those involved in leadership including ministry leaders, staff and anyone of influence in the church. <b>The church should plan on a lite lunch. Pizza seems to be the food of choice.</b>
3 pm	The Assessment Team will meet with the Pastor and the Board to discuss the direction we will be taking in the prescriptions

## Sunday, October 15

The Message will be brought by one of the Assessment Team members. The Worship singing should be shortened to a couple of songs and your offering.

Following the preaching the report will be given to the church. It takes approximately 45 minutes to give the report.

# Interview Sign-up Sheet

Thursday, \_\_\_\_\_

2:00 pm

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2:45 pm

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3:30 pm

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4:15 pm

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8 pm

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Friday, \_\_\_\_\_

9 am

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9:45 am

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10:30 am

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11:15 am

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**Lunch**

2:00 pm

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2:45 pm

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3:30 pm

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4:15 pm

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**DINNER**

8 pm

Only if needed

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